



Collateral Protection Loss Information Form
Conversion (Skip) Losses Only
(Please Complete All Spaces - Write N/A Where Not Applicable)

Lender Information

Date: _____ Lender #: _____
Lender Name: _____
Lender Address: _____
Lender Telephone: _____ Lender Facsimile: _____
Submitted by: _____

Borrower Information

Borrower: _____ Loan #: _____
Last Known Address: _____
Home Phone: _____ Work Phone: _____
Social Security #: _____ Date of Birth: _____
Drivers License #: _____ State Issued: _____

Policy Information

WNCFirst Policy #: _____ Next Payment Due Date: _____
Vehicle Year/Make: _____ VIN #: _____

Required Documentation

(Please include all information requested. Failure to do so will delay settlement of your claim.)

- Include a report from an "outside" repossession agency detailing their efforts to locate and repossess the collateral prior to submission of this claim. Report must include date of hire, dates of service, and detailed repossession attempts.
THIS STEP MUST BE DONE PRIOR TO SUBMISSION OF THIS CLAIM.
- Prepare a typed, signed letter documenting your efforts to locate the borrower, co-borrower, or any person, partnership, corporation, or other entity which is legally liable for repayment of loan. Your efforts should also include location of all collateral securing the loan. Include copies of all collection letters, past due notices mailed but returned, and envelopes returned. List all calls made to borrower, co-borrower, or any person, partnership, corporation, or other entity legally liable for repayment of loan, family, friends, employers, etc. Include a list of all known references.

1. Copy of Loan Agreement and Extension, if any.
2. Copy of Detailed Transactional Loan History, including unearned calculations.
3. Copy of Title(s)
4. Copy of Loan Application.
5. Information Detailed in Bullet Points above.
6. Current Copy of all Subscribed Credit Bureau Reports.
7. Signed Hold Harmless Agreement

Mail
original form and supporting documents to:
WNCFirst Insurance Services
Attn: Claims Department
P.O.Box 702408
Dallas, TX 75370-2408
(800) 798-5522

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